



EUROPEAN PHYSICAL SOCIETY

XXI Ultrafast Phenomena Conference (July 15 - 20, 2018, Hamburg, Germany)

Agreement for an exhibition space

(Please fill out and return to: European Physical Society, 6 rue des Frères Lumière, 68200 Mulhouse, France
Tel: +33 389 32 94 42, Fax: +33 389 32 94 49, E-mail: conferences@eps.org)

Company Name: _____

Authorised signatories name: _____

Title: _____

Address: _____

City: _____ Postal Code: _____

Country: _____

Tel: _____ Fax: _____

Email: _____ WWW: _____

CONTRACT AUTHORIZATION: I, the undersigned, have read the contract, including the terms and rules, and will exhibit at the **XXI Ultrafast Phenomena Conference in Hamburg, Germany, July 15 – 20, 2018.**

The exhibition space includes: (i) one office table 160 cm x 80 cm; (ii) electricity as per German standards (230 V, 50 Hz, F type plugs); (iii) two chairs. In addition it will be provided: (i) upon request, an attendee list for one time mailing (no emails); (ii) one technical badge; (iii) one ticket to the conference dinner; (iv) one printed programme; (v) the link to download the presentations; (vi) one company listing on the meeting's website with a link to the exhibitor's URL (vii) one leaflet including the exhibitors' information in each conference bag. Internet connection will be available at the conference site without any charge. **Adapters for the German power plugs are not provided.**

Refer to back of contract for complete regulations for tabletop exhibit, including cancellation policies.

AUTHORIZED SIGNATURE: _____ DATE: _____

EXHIBIT FEES – **Exhibition space – Euro 1,200.- each** Total amount due: _____

FULL PAYMENT IS DUE WITH THE CONTRACT. Please specify your payment means

Credit card payment. Please fill out below:

| | | |
|--|-------------------------------|------------------------------|
| Type of card (tick appropriate) | <input type="checkbox"/> Visa | <input type="checkbox"/> M/C |
| Card Number | | |
| Expiry Date | | |
| Last three digits on the back of the card (on the magnetic stripe) | | |
| Print Name (AS IT APPEARS ON THE CARD) | | |
| Date | | |

I, the undersigned, authorise the European Physical Society to debit my credit card for Euro (fill in the amount):

Cardholder's signature: _____

Online credit card payment. Go to <http://www.up2018.org/> and proceed on line at the registration page (to open in January).

Bank or wire transfer.

Direct funds to: BNP Paribas, Centre d'Affaires Alsace Franche-Comté, 2 rue de Berne, F-67300 Schiltigheim
Account Holder: European Physical Society, Bank Code: 30004, Paypoint (Agency Code): 00440, BIC Code: BNPAFRPPCST, IBAN: FR76 3000 4004 4000 0100 5837 476. **Please incorporate any bank fees associated with your wire transfer.** Write as reference: your company's name + UP 2018 exhibit.

Managed by EPS. For more information on the technical sessions visit <http://www.up2018.org/>



EUROPEAN PHYSICAL SOCIETY

Please email a 50-word description of your company and/or products along with general company contact information (including phone, fax, and email) and a company logo in .jpg format (b/w or colour) to conferences@eps.org. This information will be distributed to the meeting attendees. Please send a full description (including approximate weight) of the material you will display. Please confirm if your material requires electricity or not.

RULES, REGULATIONS & SERVICES

Read Carefully — Avoid Misunderstandings

- 1. CONTRACT:** This application, executed by applicant (Exhibitor) shall constitute a valid and binding contract. The European Physical Society serves as Exhibit Management.
- 2. PURPOSE:** To disseminate knowledge and promote the development and advancement of the optics industry. The technical exhibition will serve to introduce new products and services to the market, and to educate individuals in the areas of these technologies. Only exhibitors whose materials are related for said purposes will be allowed to maintain displays. Exhibit Management reserves the right, in its sole discretion, to determine whether an Exhibitor's materials relate to the purpose of the exhibition. Exhibitor agrees to be bound by these rules and regulations.
- 3. ASSIGNMENT OF SPACE:** Assignment of space is final. A space may be revoked or changed by Exhibit Management at any time if payment is not in accordance with the payment schedule. Assignment of space will be determined by Exhibit Management on site based on the earliest date a contract accompanied with full payment is received by the European Physical Society. However, Exhibit Management retains the exclusive right to revise the exhibition floor plan and/or move assigned exhibitors as necessary.
- 4. PAYMENT AND CANCELLATION:** Payment in full for space rental must accompany the contract. Exhibitor must cancel the space rental contract via electronic mail (email), fax or written notice forwarded to the address set forth in this contract. If cancellation is made prior to 15 June 2018, the EPS will refund to Exhibitor 50% of the exhibit fee paid. After this date, no refund shall be due.
- 5. SPACE RENTAL FEE:** The space rental fee provides the following:
(i) one office table 160 cm x 80 cm; (ii) electricity as per German standards (230 V, 50 Hz); (iii) two chairs. In addition it will be provided: (i) upon request, an attendee list for one time mailing (no emails); (ii) one technical badge; (iii) one ticket to the conference dinner; (iv) one printed programme; (v) the link to download the presentations; (vi) one company listing on the meeting's website with a link to the exhibitor's URL (vii) one leaflet including the exhibitors' information in each conference bag. Internet connection will be available at the conference site without any charge. **Adapters for the German power plugs are not provided.** The fee is Euro 1,200.-.
- 6. ARRANGEMENT OF EXHIBITS:** Exhibitor agrees to arrange exhibits so that the general view of the floor will not be obstructed nor hide other exhibits. All materials must be displayed within the above-mentioned space and cannot be adhered to walls.
- 7. ADVERTISING MATTER:** Exhibit Management reserves the right to prohibit distribution of souvenirs, advertising matter, or any other materials. Distribution from anywhere other than within Exhibitor's space is forbidden.
- 8. MUSIC:** Due to licensing restrictions, the use of music in presentations, including video presentations, is authorised only if the Exhibitor has received permission from the appropriate licensing authorities.
- 9. COMPLIANCE WITH LAWS, RULES, AND SAFETY PRECAUTIONS:** Exhibitor is responsible for knowledge of and compliance with all health and safety regulations applicable to Exhibitor's participation in the exhibit, as well as all rules and regulations of the facility.
- 10. RESTRICTIONS:** Exhibitor's activities shall be restricted to Exhibitor's exhibit space only. Exhibit Management reserves the right to restrict, reject, prohibit, or eject any exhibit, in whole or in part, which becomes objectionable due to noise, safety hazards, or other reasons. Exhibit Management reserves the right to deny access to or eject any person whose behaviour becomes objectionable. In any such event, no refunds will be issued.
- 11. FORCE MAJEURE:** Exhibit Management may suspend or terminate this Contract without penalty in the event the Facility becomes unavailable, is destroyed or damaged, or if it becomes inadvisable, impracticable, illegal, or impossible to hold the Tabletop Exhibit as scheduled due to any event beyond the control of Exhibit Management, including but not limited to the following: strike; lockout; injunction; emergency; act of God; act of war; curtailment of local, national, or international transportation facilities with a significant impact on domestic and/or international travel; and economic factors which make it impractical for Exhibit Management to hold the Exhibit as scheduled or otherwise perform its obligations hereunder (including the unavailability or inadequacy of any Facility, headquarters, hotel, or necessary expansion space).
- 12. INSURANCE:** Exhibitor shall carry adequate insurance to protect itself against bodily injury (including death) and property damage claims arising from Exhibitor's participation in the Tabletop Exhibit, including but not limited to (i) worker's
- 13. DAMAGE TO FACILITY:** Exhibitor shall be solely responsible for any and all damage to the Facility caused by Exhibitor, its contractors, or their respective officers, directors, employees, representatives, servants, agents, invitees, licensees, or subcontractors.
- 14. NO LIABILITY:** Exhibit Management and its agents will use reasonable care to protect Exhibitor against loss. The responsibility of Exhibit Management to Exhibitor does not extend beyond such endeavours. Exhibitor is solely responsible for the security of its property and the property of others under its control.
- 15. WAIVER:** Exhibitor acknowledges that Exhibit Management, the facility, and the Operator do not carry insurance coverage for Exhibitor's property. Exhibitor agrees to bear all risk of any bodily injury (including death) or property damage or loss based upon or arising out of Exhibitor's participation in the Exhibit.
- 16. TRANSPORTATION OF MATERIAL:** In case material needs to be sent to the conference premises, Exhibitor needs to ensure that the material is properly shipped via a forwarding agent. If any, Exhibitor needs to pay for customs duties and VAT applying to shipments to Germany. If any, Exhibitor needs to take care about the formality of a temporary import. **Exhibit Management will only accept shipments sent FREE FROM ALL CHARGES.**
- 17. LAWS:** This Contract shall be exclusively governed by, and construed and enforced in accordance with, the laws of France.